

TAYLOR REGIONAL SEWER DISTRICT
Board Meeting Minutes
Crossroads Community Church 4254 S 00 E.W., Kokomo, IN 46902

The Taylor Regional Sewer District met on Tuesday, November 11, 2025, at 6:00 p.m. (*Motions italicized*)
Board members present: Scott Waymire, Tyler McClish, Larry Hayes, Brad Bray, Ted Miller
Also present: Christopher Kellner – BCS Management; Justin Saathoff – BCS Management; Tom Astbury – Astbury Water Technology; Brent Dechert – Dechert Law (not present for the first 7 minutes)

Call to order: President Scott Waymire called the meeting to order at approx. 6:02 p.m. with a quorum present.

Roll Call: All board members were present.

Minutes Approval:

Minutes for 10/14/2025 were presented for board approval by Justin Saathoff. Brad Bray moved to approve the minutes as presented. Seconded by Scott Waymire. Motion carried 5-0.

Agenda Modification: Scott Waymire announced the addition of a New Business item - Fiscal Agent Transfer.

Treasurer's Report:

The Treasurer's report was previously distributed by Chris Kellner via email. Tyler McClish questioned the TNT Excavating charges. Mr. Kellner explained that the charges originated from multiple inspection services within the district.

Tyler McClish made a motion to approve the claims as presented. Seconded by Scott Waymire. Motion carried 5-0.

Business Reports:

Operations and Maintenance Report - Tom Astbury, Astbury Water Technologies

Mr. Astbury reported the plant running in full treatment compliance the past month as it has done the previous 12 months largely due to installing the new UV system. The influent manual bar screen is one of two main items remaining on the critical repair project. A quote was given at the last meeting for the screen. Another proposal will be submitted for consideration in December's board meeting from a fabrication shop in Indianapolis. The wastewater treatment plan telemetry that was approved in September has been installed and came in under the NTE \$12,000. During a recent inspection, it was noted that the permit requires the flow reading to be logged seven days a week. A used flow meter with the necessary capability has been found, and its added cost will remain within the NTE amount of \$12,000, replacing the current unit lacking 7-day logs.

A cost savings should be seen during the winter months. The plant will be able to turn off one of the blowers as the water holds more dissolved oxygen in the cold. The UV disinfection system will also be turned off due to the "swimability" rule that begins again on April 1 to October 31. Relays for the clarifier rehabilitation are two to three weeks out due to lead times. Regarding the repair of the generator located at SR26 that was approved in October's meeting, MEG services is waiting for a transfer switch controller. The repair should begin in approximately 6 weeks. The return lift station has been offline for quite some time. The temporary solution has worked to a degree, but has limitations. IDEM has indicated that the temporary solution does not fully satisfy the plant design and requirements. The return (RAS) lift station is ready to function but needs the clarifier rehabilitation to be completed. A second pump needs to be installed as well. A quote from IPW for \$8,430 for a second pump to be installed was presented. A hatch cover over the wet well is not functioning properly, but should be able to be fixed in-house.

Tyler McClish made a motion to approve the request of \$8,430 for a second pump as presented. Seconded by Larry Hayes. Motion carried 5-0.

Administration Report - Justin Saathoff, BCS Management

Mr. Saathoff addressed the board stating Madalyn Sade-Bartl, who was introduced at the last meeting as the new fiscal agent for the district, is no longer with BCS Management. Chris Kellner will be backfilling the fiscal agent role and Mr. Saathoff will be the new district administrator moving forward. The fund balances at the end of October are as follows: Operating fund at \$63,028.34; Grinder pump maintenance fund at \$24,619.97; Capital fund at \$75,451.14. The claims stand at \$53,664.10. For the enforcement, 62 new accounts were added in September, resulting in an additional ~\$4,500 in payments by October 1. It was reported that 4 property owners are completely disengaged, 75 are engaged, 30 are in the process of connecting, 21 have been given exemption, and 7 are excluded - 4 of which have already been inspected and passed.

In project updates, Jody and Dan have conceptually agreed to funding the extension to their soon to come RV park. This conceptual agreement is still contingent on legal requirements and fine details. The extension would allow the 5 properties south of SR26 to connect. In total, the extension will bring in approximately \$20,000 in annual billing and \$33,00 in capacity fees. Re-engagement of SOPs will begin in the first quarter of 2026. Mr. Saathoff also shared the grinder pump inventory - 4 have been replaced since the last meeting leaving 0 new pumps and 3 repaired/rebuilt in stock. A restock of 5 new pumps will be ordered next week.

Old Business

1. Astbury Promissory Note – Tom Astbury, Astbury Water Tech

The promissory note was reviewed by the board and their attorney, Brent Dechert. The promissory note would turn all unpaid invoices into a promissory note to be paid over 5 years at 5% interest. Seven invoices have been due totaling \$134,602.89 which equates to a monthly payment of \$2,540 for 5 years.

Tyler McClish made a motion to approve the Astbury Promissory Note as presented. Seconded by Scott Waymire. Motion carried 5-0.

New Business

1. Fiscal Agent Transfer - Chris Kellner, BCS Management

Mr. Kellner explained the need for the transfer and stated the board needs to formally vote on the matter for minutes and banking authorization purposes.

Tyler McClish made a motion to approve the request for transfer as presented. Seconded by Larry Hayes. Motion carried 5-0.

Public Comments (0 in attendance)

None

Adjournment

Tyler McClish commented on the RV park project, clarifying that the district should not be paying for anything. Mr. Kellner reiterated that all costs would be the responsibility of Monarch Springs RV park. Tom Astbury offered an engineer for the project. Mr. Dechert discussed amending the rate ordinance if the project continues to move forward.

There being no further business to come before the board, *Tyler McClish moved to adjourn the meeting. Seconded by Larry Hayes. Motion carried 5-0. The meeting adjourned at 6:53 p.m.*



Board Member

Prepared and submitted by Justin Saathoff, BCS Management.