

**TAYLOR REGIONAL SEWER DISTRICT**  
**Board Meeting Minutes**  
**Crossroads Community Church 4254 S 00 E.W., Kokomo, IN 46902**

The Taylor Regional Sewer District met on Tuesday, January 13, 2026, at 6:00 p.m. (*Motions italicized*)

Board members present: Tyler McClish, Larry Hayes, Brad Bray

Also present: Justin Saathoff – BCS Management; Tom Astbury – Astbury Water Technology; Brent Dechert – Dechert Law (6:11 arrival)

**Call to order:** Vice President Tyler McClish called the meeting to order at approx. 6:00 p.m. with a quorum present.

**Roll Call:** All board members were present with the exception of Scott Waymire and Ted Miller.

**Election of Officers:** *Brad Bray made a motion for all positions on the board to remain the same in 2026: Scott Waymire, President; Tyler McClish, Vice President; Larry Hayes, Treasurer; Ted Miller, Secretary. Seconded by Larry Hayes. Motion carried 3-0.*

**Minutes Approval:** *Minutes for 12/9/2025 were presented for board approval by Justin Saathoff. Larry Hayes moved to approve the minutes as presented. Seconded by Brad Bray. Motion carried 3-0.*

**Treasurer's Report:** *Larry Hayes made a motion to approve the claims as presented. Seconded by Brad Bray. Motion carried 3-0.*

**Business Reports:**

**Administration Report - Justin Saathoff, BCS Management**

Justin Saathoff addressed the board stating the fund balances at the end of December are as follows: Operating Fund at approx. \$24k; Grinder Pump Maintenance Fund at approx. \$10k; and Capital Fund at approx. \$73k. This brings the total funds to approx. \$106k. The claims stand at \$57,332.08. Since the last meeting, 2 new connections have been processed.

In project updates and proposals, Mr. Saathoff addressed the board regarding the RV park agreement in response to an email from President Scott Waymire. Mr. Waymire requested that all agreements are brought to the board for review prior to the attorney. Mr. Saathoff agreed to happily comply with the request without issue. It was explained that it is customary for the attorney to review any agreements or proposals before presenting to the board. This provides for a legally sound foundation before board input is added. Mr. Saathoff went on to briefly speak about the 2026 Mowing Contract. He stated that he has spoken with Ed Long regarding this agreement and Mr. Long is willing to re-sign the contract at the 2025 rates. Given that taking bids or getting quotes has yielded very little results in the past and that this is for a professional service and not a public works project, Mr. Saathoff made the recommendation to the board to approve Mr. Long for the contract when addressed under New Business. The online payment project is still under review by the bank. The typical response is normally seen in 4-6 weeks. An update should be available by February's board meeting. The TRSD Construction Standards and Specifications were updated on December 23. The curb stop, located between the main and the grinder pump, was updated to a stainless steel construction. Part 4 Installation was revised to include Letter R, which recommends installing a check valve between the nearest cleanout and the building drain. Additionally, a flexible nipple outlet from the grinder pump station is now recommended. The website has been updated and all updates were emailed to the inspectors. These updates were made by BCS, which saves a significant amount of cost by not going through an engineering company. The TRSD website's home page has been refreshed to be a little more aesthetically pleasing. The next update to the website will be adding the online payment section. All

services with Boyce have been closed out and fully transitioned to Astbury. Lastly in project updates and proposals, Mr. Saathoff discussed insurance coverage with the board. A similarly sized district just paid \$11k to renew their coverage. TRSD pays approx. \$1900 a year. Only one D&O (Director and Officer) policy can be found for TRSD. Chris Kellner has been attempting to reach the underwriter via email and phone for months with zero response. Mr. Saathoff has recently begun his own outreach with zero response as well. Multiple emails and calls have been made to the agent (in Louisville, KY), the broker, and the underwriter. Mr. Saathoff presented a change of agent letter for Insurance Management Group (IMG) of Marion. If approved, IMG would be able to take over the policy and answer any questions alongside any appropriate or needed actions. Attorney Brent Dechert was asked about legal minimum coverage for the district and a D&O policy versus a surety bond. The board requested for Mr. Dechert to review the policy and give his recommendation. Tom Astbury stated that he would email the board what other districts carry.

It was reported that all new grinder pumps that were purchased have been used. The District currently has 6 rebuilt pumps in stock for use.

### **Operations and Maintenance Report - Tom Astbury, Astbury Water Technologies**

Tom Astbury reported full compliance in November. The treatment plant averaged 38,000 gallons per day of flow out of the maximum 175,000 gallons a day capacity. The plant is at a 96.4% removal rate indicating that it is operating quite well.

In action items, Mr. Astbury presented the manual bar screen quote of \$10,355. This includes fabrication, installation, and labor. This item can wait to be approved until more board members are present. The SR 26 generator is now up and running. MEG services replaced the automatic transfer switch in December. They also found issues with the battery and block heater, primarily from mice damage. Mr. Astbury gave them the verbal approval to repair those items as well. The additional cost was \$2,0051.

*Larry Hayes made a motion to approve the invoice as presented. Seconded by Brad Bray. Motion carried 3-0.*

It was also reported that the clarifier rehabilitation project was completed on January 6.

### **Old Business**

None

### **New Business**

#### **1. 2026 Mowing Contract - Tyler McClish, Vice President**

The board requested for BCS to reach out to Williams Mowing of Kokomo and Evans Mowing of Greentown for quotes.

*Brad Bray made a motion to table the 2026 Mowing Contract. Seconded by Larry Hayes. Motion carried 3-0.*

#### **2. Monarch Springs RV Park Agreement - Brent Dechert, Attorney**

Attorney Brent Dechert wanted clarification from the board regarding the payment language in the rough draft agreement. Vice President Tyler McClish verified the intention was for the RV park to pay all upfront costs and in return the District would be charging them but not expecting any real payment until the bill exceeded the exact amount paid for up front costs, essentially crediting them. The EDU language was also discussed. The rate ordinance may need to be amended. Tom Astbury verified the chemicals from the RV waste system would not affect the plant. Mr. Dechert stated there are issues with the easements. It does not appear this was handled in the past with the city. Justin Saathoff stated that both parties must agree on the engineer. Mr. McClish requested for the connection fees to be paid upfront and for all legal fees to be included in the payment language for the

RV park owners. Mr. Saathoff requested for all members to bring their recommendations to the next meeting, as this will appear on February's meeting agenda.

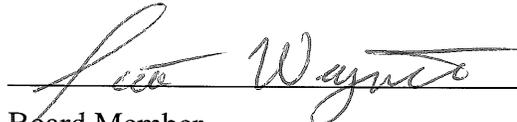
**Public Comments** (2 in attendance)

None

Tyler McClish questioned the billing on his own two properties regarding ACH payments. Tom Astbury took down his information and will be in contact with a response.

**Adjournment**

There being no further business to come before the board, *Brad Bray moved to adjourn the meeting. Seconded by Larry Hayes. Motion carried 3-0. The meeting adjourned at 6:51 p.m.*

  
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Board Member

Prepared and submitted by Justin Saathoff, BCS Management.