

TAYLOR REGIONAL SEWER DISTRICT
Board Meeting Minutes
Crossroads Community Church 4254 S 00 E.W., Kokomo, IN 46902

The Taylor Regional Sewer District met on Tuesday, April 14, 2026, at 6:00 p.m. (*Motions italicized*)
Board members present: Scott Waymire, Tyler McClish, Larry Hayes, Brad Bray
Also present: Justin Saathoff - BCS Management, Chris Kellner - BCS Management, Tom Astbury - Astbury Water Technology, Brent Dechert - Attorney (6:10 arrival)

Call to order: President Scott Waymire called the meeting to order at approx. 6:00 p.m. with a quorum present.

Roll Call: All board members were present. The appointment for the vacant board member remains.

Minutes Approval: Minutes for 3/10/2026 regular session were presented for board approval by Justin Saathoff. *Tyler McClish moved to approve the minutes as presented. Seconded by Larry Hayes. Motion carried 4-0.*

Treasurer's Report: *Tyler McClish made a motion to approve the claims as presented. Seconded by Larry Hayes. Motion carried 4-0.*

Business Reports:

Administration Report - Justin Saathoff, BCS Management

Justin Saathoff addressed the board stating the fund balances at the end of March were as follows: Operating Fund at \$25,048.03; Grinder Pump Maintenance Fund at \$9,908.22; and Capital Fund at \$21,433.15. This brings the total funds to approx. \$56k (up \$2k MoM). Claims were at \$51,563.11 (up \$6k MoM). No new connections have been processed since the last meeting. There has been connection activity already in April.

In project updates and proposals, Mr. Saathoff reported that involved parties of the RV Park were present at the meeting for a discussion of the project. The Internal Controls Resolution will be presented for approval under New Business. 41 payments were made online in March totaling over \$10k. This is a high amount most likely due to recent lien notices. The D&O policy payment was made and received on 4/9 after board preapproval on 4/7. After speaking with a USDA representative, it was noted that their loan program has been reduced and that there is an abundance of applications in the queue. It was also stated that their loans are for those that are unable to find funding for wastewater/water projects and not for financial restructuring. 22 liens were filed on 4/1. Mr. Saathoff will be attending a IFA Regional Planning Meeting on 4/15. This is a requirement for any received or future SRF funding. 4 grinder pumps have been replaced and 1 has been rebuilt in the last 30 days. 4 rebuilt pumps currently remain in stock.

President Waymire asked how frequently pumps are being replaced, what their warranties are, and their cost. Replacement varies from month to month. They carry a warranty of 24 months from the installation date or 27 months from the shipment date. Each pump costs approx. \$3,000.

Operations and Maintenance Report - Tom Astbury, Astbury Water Technologies

Tom Astbury presented a physical report to the board covering 3/8/26 to 4/11/26. In March, the average daily flow (in gallons per day) was 39k with maximum daily flows of 51k and minimum daily flows of 28k. Capacity is 175k gal/day. Removal percentages were all above 94% for Feb and March. The plant was in full compliance for Feb. There was one Ammonia-Nitrogen exceedance in March due to a power surge from a thunderstorm that temporarily disabled the blowers. At the same time, there was also an issue with the fuel supply of the emergency generator. Both issues were corrected within hours by Indiana Pump Works (IPW) and Buckeye

Power Systems. A MicroLogix relay for powering the blowers is on order. IPW was able to temporarily rewire the blowers until the replacement relay arrives. Buckeye recommended replacing the fuel filter priming pump, associated fuel line, and speed sensor. MEG Services has also been contacted for a quote. Huston Electric has been contacted to quote power surge suppression.

There was a high water alarm on March 16 at the main lift station. Both pumps were inoperable. Five Star Septic was contacted for pump and haul to avoid an overflow. IPW was able to get pump #1 running. Pump #2 was pulled for repair. It does appear that the pump repair will be covered by warranty. A small pinhole leak was found in the discharging piping from one of the pumps at the Crossroads Church lift station during lift station inspections on March 19. IPW has been contacted to provide a quote.

The access cover of the wet well at the main lift station does not function and presents a safety hazard. A quote has been provided to replace it for NTE \$5,000. Graves Sheeting was suggested by the board for a quote.

President Waymire requested that Astbury's report be shared with the board a couple of days in advance of the meeting to allow ample time for review.

A lack of lighting at the treatment plant was briefly discussed. The project was quoted at \$4,560 by Huston Electric and is estimated to save approx. \$900 a year.

Mr. Astbury requested the purchase of an influent manual bar screen for \$10,355.34.

Tyler McClish made a motion to approve the purchase of the manual bar screen. Seconded by Larry Hayes. Motion carried 4-0.

Old Business

1. Monarch Springs RV Park Agreement - Brent Dechert, Dechert Law

Dan Fulton and Jody Seratt from the Monarch Springs RV Park were in attendance alongside James Strunk, the property owner of the land that could be used as a shortcut directly from the SR26 lift station to the RV park. Mr. Strunk stated that he is still reviewing the proposed request to use his easement to run the line (approx. 1290 ft.). The line would be buried 4 to 6 ft. deep and could support future development if needed. Attorney Brent Dechert will draft an easement for Mr. Strunk to review and take to his legal counsel. An exhibit will also be provided that contains liability waivers for the property owner. The capacity fee for the RV Park was discussed. Chris Kellner joined the discussion clarifying that the 13 EDU capacity fee was essentially being paid through the RV Park funding the construction.

Tyler McClish made a motion to approve the agreement between the board and the RV Park contingent upon BCS Management waiving their success fee on this particular project. Seconded by Brad Bray. Motion carried 4-0.

New Business

1. Internal Controls Resolution - Justin Saathoff, BCS Management

The Internal Control Standards Resolution was presented to the board for approval as required by the SBOA. Attestations can be signed after the meeting has been adjourned.

Tyler McClish made a motion to approve the Internal Controls Resolution 1-2026. Seconded by Scott Waymire. Motion carried 4-0.

2. Ratification of Preapproved Payment - Scott Waymire, President

Tyler McClish made a motion to ratify the preapproval of the D&O insurance policy payment. Seconded by Brad Bray. Motion carried 4-0.

3. Cancellation of Credit Card - Larry Hayes, Treasurer

This item was tabled.

4. Vacant Board Appointment - Scott Waymire, President

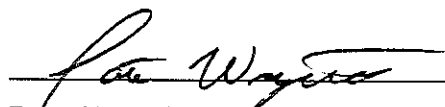
President Waymire announced that he has found an individual within TRSD named Draven Browning that is willing to serve as a member of the board. The Commissioners are set to review the nomination at their next meeting on 4/20.

Public Comments (3 in attendance)

None

Adjournment

There being no further business to come before the board, *Tyler McClish moved to adjourn the meeting. Seconded by Brad Bray. Motion carried 4-0.* The meeting adjourned at 6:51 p.m.



Board Member

Prepared and submitted by Justin Saathoff, BCS Management.