

TAYLOR REGIONAL SEWER DISTRICT
Board Meeting Minutes
Crossroads Community Church 4254 S 00 E.W., Kokomo, IN 46902

The Taylor Regional Sewer District met on Tuesday, July 14, 2026, at 6:00 p.m. (*Motions italicized*)

Board members present: Scott Waymire, Tyler McClish, Larry Hayes, John Kilmer, Brad Bray

Also present: Justin Saathoff - BCS Management, Christopher Kellner - BCS Management, Tom Astbury - Astbury Water Technology, Brent Dechert - Attorney (6:03 arrival)

Call to order: President Scott Waymire called the meeting to order at approx. 6:00 p.m. with a quorum present.

Roll Call: All board members were present.

Minutes: Minutes for regular session 6/9/2026 were presented for board approval by Justin Saathoff. *Tyler McClish moved to approve the minutes as presented. Seconded by Brad Bray. Motion carried 5-0.*

Treasurer's Report: *Tyler McClish made a motion to approve the claims as presented. Seconded by Larry Hayes. Motion carried 5-0.*

Business Reports:

Administration Report - Justin Saathoff, BCS Management

Justin Saathoff addressed the board stating the fund balances at the end of June were as follows: Operating Fund at \$37,495.71; Grinder Pump Maintenance Fund at \$773.88; and Capital Fund at \$13,375.62. This brings the total funds to approx. \$52k (up \$10k MoM). Claims were at approx. \$57,560.88 (up \$18k MoM). No new connections and one exemption were reported for the month of June. 0 grinder pumps have been replaced and 2 pumps were rebuilt since the last meeting. The District currently has 1 new pump and 6 rebuilds in stock. June website data analytics were presented. There were 108 total visits to the website, 207 pages viewed, and 21 online payments were made totaling approx. \$5,100. \$4931.23 June 15th

The commercial assessment for Pilgrim Holiness Church was briefly discussed. A notice containing the assessment, rate ordinance, and additional fees will be mailed out this month. On June 15th, the Auditor's office deposited \$4931.23 for paid liens. A corrected statement regarding the filing of liens (every 6 months) was issued. Liens are set to be filed again on 10/1/26.

Operations and Maintenance Report - Tom Astbury, Astbury Water Technologies

Tom Astbury previously emailed his monthly report to the board for the date range of 6/7/26 to 7/11/26. The treatment plant was in full compliance and the average daily flow was 59,000 gpd. Maximum daily flow was 132,000 gpd and the minimum daily flow was 30,000 gpd. Plenty of capacity remains as the plant is rated for 175,000 gpd. All removal percentages were above 94%. 10 locates were performed in June.

IPW confirmed that pump #2 will be replaced under warranty. On June 15, Freelance Technical Services installed a new PLC which powers and controls the blower electrical control system at the WWTP as approved by the board. During this project, Freelance observed an electrical issue with the high level float in the Return Activated Sludge lift station. The wiring to the high-level float switch is not NEC compliant and causes an electrical short when activated, which will damage the electrical system if left engaged. Freelance disabled the high-level float. Freelance is proposing to relocate the existing high-level float shut off from the blower control cabinet to the R.A.S. lift station control cabinet. This includes rewiring the existing timer and relay circuit and the installation of additional relays and bases. A quote was presented for \$1,890.

Tyler McClish made a motion to approve the repair for \$1,890 by Freelance Technical Services. Seconded by Larry Hayes. Motion carried 5-0.

The manual bar screen is currently under fabrication. Two Duke Energy vehicles were spotted last week near the WWTP. Mr. Astbury stated that the trucks were not present for anything having to do with the District. A current snapshot of the maintenance fund was briefly discussed including pump rebuilds, processed sludge dropoff, replenishment of container bags for sludge dewatering units, and transport and disposal rates.

Indiana Pump Works (IPW) had previously provided a proposal to remove and replace the broken discharge base elbow at the Crossroads Church lift station for \$4,160. The project was tabled until Astbury could get a second or third vendor quote. Unfortunately, Astbury was unable to get BBC Pump to quote this project and were going to recommend that the Board proceed with the IPW quote. Last week, the lift station began having trouble pumping down the wet well. IPW and Five Star Septic were engaged on an emergency basis. Five Star Septic was able to pump the wet well daily to avoid an overflow until IPW was able to respond. IPW successfully completed this project on July 13 and noticed that both breakers in the control panel were about to fail. Additionally, one of the new pumps (#2) that was recently installed had failed. They are going to replace the failed pump free of charge. IPW replaced the failed legacy breakers at cost for \$2,200.

Tyler McClish made a motion to approve the repairs for \$4,160 and \$2,200 by IPW. Seconded by Larry Hayes. Motion carried 5-0.

Buckeye Power Sales performed routine annual preventative maintenance on all three generator units on June 8. They are recommending cooling system service on the SR 26 lift station generator for \$1,243.60. Astbury has reached out to MEG Services to get a comparison quote.

Mr. Astbury will be contacting Graves Sheet Metal regarding the wet well cover to the main lift station. John Kilmer and Tyler McClish are to schedule a tour of the WWTP with Mike from Astbury. Mr. Astbury questioned the scope of work for our mower, Ed Long. He stated that the lift stations are overgrown and in need of string trimming. Justin Saathoff is to contact Mr. Long to discuss.

Old Business

1. Monarch Springs RV Park Agreement - Brent Dechert, Dechert Law

Attorney Brent Dechert stated that he is just waiting on the specifics as far as the easement is considered. Justin Saathoff reported some resistance from the landowner of the parcel, Will Statman. Mr. Statman had two main concerns. The first concern is the inability to hook into a force main on his land if development does happen in the future. The second concern is the capacity of the line and if it could handle future developments. Mr. Astbury stated that there is a misconception that one cannot tap into a force main. Mr. Astbury volunteered to speak to Mr. Statman to help with understanding the scope of the proposal.

2. Devon Woods Update - Christopher Kellner, BCS Management

The previously (verbally) approved MSA and SOW were presented for signature. The project has already begun. This is the first month that the Stormwater District is paying for BCS's administrative fees for the District. Approximately 20 companies have been solicited for proposals for vegetation clearing and fence repair. Discussion ensued regarding local contractors and the current state of the WWTP. The goal is to receive all bids by July 28. The project will begin with the landscaping portion and then to the fence and gate repairs. The fenced area is approximately 0.5 acre. Astbury and BCS have a meeting set for tomorrow morning to discuss the strategy for the Devon Woods assessment.

New Business

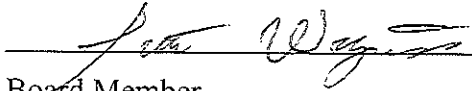
None

Public Comments (0 in attendance)

None

Adjournment

There being no further business to come before the board, *Tyler McClish moved to adjourn the meeting. Seconded by Larry Hayes. Motion carried 5-0.* The meeting adjourned at 6:35 p.m. The next regular session will be held on August 11, 2026.



Board Member

Prepared and submitted by Justin Saathoff, BCS Management.